

Temporary Change in Contact Information

To be used if travelling requires a parent to place a child in the care of another for a short period of time

Brent International School Manila believes the best learning environment for a student is achieved when both home and school work together. Students may not enroll or continue to be enrolled at Brent unless at least one parent is in full-time residence with the student. We understand, however, that the need for parents to travel may arise. We request at those times this form is completed and submitted to the office.

Date(s) effective from _____ to _____

I/We, the undersigned parent(s) _____, citizens of

_____, with legal custody of the child(ren) listed below

Student Name	Grade	Birth date
1.		
2.		
3.		
4.		

do hereby appoint, as TEMPORARY CAREGIVER of my/our child(ren), the person whose particulars are indicated below. This temporary caregiver, who is NOT our driver or yaya, will act on our behalf as parents.

Name of temporary caregiver _____

Address _____

Telephone (w) _____ (h) _____ (c) _____

Email address _____

Relationship to student _____

I/We understand that as far as Brent is concerned, temporary care-giving includes, among others, the following specific responsibilities:

- Direct care and supervision of the child(ren) on matters pertaining to his/her education at Brent
- Authorization to make decisions, on behalf of the parents, in the event of a medical emergency

The following residence arrangements have been made for my/our child(ren):

- My/our child(ren) will reside with the temporary caregiver in his/her home at the address listed above
- The temporary caregiver will reside in our home with my/our child(ren)

Parents' contact information while out of town (phone number, fax number, email address): _____

Signed this _____ day of _____ 201_____

PARENT(S):

TEMPORARY CAREGIVER:

Signature(s)

Signature

Printed name(s)

Printed name